



Kristianstad University  
SE-291 88 Kristianstad  
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[www.hkr.se](http://www.hkr.se)

## Application for remuneration/ travel reimbursement for students

Verification Code
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Civic registration number	IBAN code, Bank account number
Last name, First name	Phone number
Address	Zip code, city
Information about the trip (such as field trip, excursion, placement, studies), location, course and number of credits	
For studies abroad, state receiving university, country and time.	

If travelling by car, state reason here	Name of passenger/s
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The trip started / ended Year / Month / Day	Route, number of km	Travel expenses NOTE: Receipt required, kr, öre	Private car kr, öre

In case of refusal, sends e-mail to First Class

Date and signature:

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**Student**

Date and signature:

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**Course coordinator ( only for studies  
abroad)**

**Completed by Kristianstad University**

Approved by the course coordinator / VFU Officer / International Office

Amount payable
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**Coding**

Account	Organisation	Activities	Amount

Date payment notice