



Höskolan Kristianstad
291 88 Kristianstad
044-20 30 00
www.hkr.se

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Reg.no 2016-114-579

(Replacing reg. no 2015-114-449)
Adopted by the University
Board 12 December 2016

Local degree regulations

Kristianstad University

Valid from 1 January 2017

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1 Degree certificates

Higher Education Ordinance regulations

Pursuant to HEO Chapter 6 Section 9, a student who fulfils the requirements for a degree shall, upon request, be provided with a certificate by the higher education institution.

Pursuant to HEO Chapter 6, Section 10, the higher education institution shall indicate on the certificate:

1. the title of the degree
2. the cycle in which it was awarded
3. if the degree is part of a joint degree as laid down in Section 17 of Chapter 1 of the Higher Education Act (1992:1434)
4. the first and second cycle courses included in the degree, and
5. at which higher education institution the courses listed in accordance with point 4 or the equivalent in a third cycle programmes have been completed

A translation of the title of the qualification into one or more languages may be included on the certificate.

Pursuant to HEO Chapter 6 Section 10a, a certificate shall be accompanied by a diploma supplement describing the study programme and its place in the educational system. The Swedish Council for Higher Education may issue more detailed regulations of the contents of a diploma supplement.

Pursuant to HEO Chapter 6 Section 11, if a certificate is awarded for a study programme undertaken at more than one higher education institution, it shall be awarded by the institution at which the programme was completed by the student. This does not apply, however, if the higher education institutions involved have reached some other agreement or the higher education institutions shall jointly issue a joint degree pursuant to Chapter 1, Section 17 of the Higher Education Act (SFS 1992:1434).

Joint degrees

Pursuant to HEO Chapter 6 Section 11a, a higher education institution may take part in educational cooperation in accordance with Chapter 1 Section 17 second paragraph of the Higher Education Act only if this cooperation is based on a written agreement. An agreement of this kind may only be entered into by a higher education institution listed in the annex to the Higher Education Act with

1. another higher education institution subject to the Higher Education Act,
2. an independent course provider entitled to award a degree pursuant to the Act Concerning Authority to Award Certain Qualifications (1993:792), or
3. a higher education institution outside Sweden that is not a physical individual.

Pursuant to HEO Chapter 6 Section 11b, a higher education institution referred to in Section 11a may enter into an agreement as provided in the same paragraph only if the conditions stipulated in the second and third paragraph below are fulfilled. In the agreement the higher education institution shall ensure that:

1. every component of the programme is arranged by one of the higher education institutions party to the educational cooperation, and
2. the components of the programme arranged by an institution other than the higher education institution itself shall also be based on an academic or artistic foundation and on proven experience and shall be organised so that the programme maintains a high standard

The agreement shall indicate clearly

1. which component of the programme the higher education institution is to organise

2. which component of the programme another higher education institution is to organise
3. to which higher education institution or institutions organising components of the programme an applicant to the programme is to be admitted
4. that the higher education institution may admit applicants only to the component of the programme arranged by the higher education institution
5. when a student who has been admitted to a component of the programme by another higher education institution shall be considered to be a student pursuant to Section 11c
6. that students shall be able to transfer credits for a successfully completed component of a programme at another higher education institution to the programme at the higher education institution without special review
7. what degree the programme can lead to at each of the higher education institutions
8. other conditions required for the organisation of the programme

Pursuant to HEO Chapter 6, Section 11c, a student who has been admitted at another higher education institution to a component of the programme subject to an agreement of the kind stipulated in Section 11a shall be considered to be a student admitted to a higher education institution party to such an agreement when he or she is pursuing studies within the framework of the programme at that higher education institution. This applies only if

1. the other higher education institution organises the component of the programme to which it has admitted the student, and
2. the agreement does not stipulate that the student shall also be admitted by the higher education institution

Pursuant to HEO Chapter 6 Section 11d, credits for a component of a programme subject to an agreement of the kind laid down in Section 11a successfully completed by a student at another higher education institution shall be transferred to a programme at a higher education institution party to the agreement without special review.

Pursuant to HEO Chapter 6, Section 11e, a higher education institution referred to in Section 11a may award a joint degree only if

1. the student has completed a programme subject to an agreement pursuant to the same section and also fulfilled the requirements for a degree at the higher education institution and at least one other higher education institution that has organised a component of the programme
2. each higher education institution awarding a degree included in the joint degree may award the degree awarded by the higher education institution
3. each degree included in the joint degree and which is awarded by a higher education institution subject to the Higher Education Act (1992:1434) or by an independent course provider is the same degree as the one of the higher education institution
4. every degree included in the joint degree awarded by a higher education institution abroad belongs to the same cycle as the one at the higher education institution

Pursuant to HEO Chapter 6 Section 11f, when a higher education institution as laid down in Section 11a awards a joint degree together with another higher education institution, it may use the same document for the degree certificate as the other higher education institution.

Appeals may be made to the Higher Education Appeals Board against a decision on rejection of a student's request to be issued with a degree certificate or a course certificate (HEO Chapter 12, Section 2).

1.1 Local regulations

1.1.1 General

All students must apply for a degree certificate as directed by the University.

Degree certificates are issued within two months of receipt of a complete application. If the application is incomplete or there are special circumstances, processing may take longer.

Degree certificates issued by the University are not altered unless an error has been made by the University.

The production of a new degree certificate with a different name or date of birth is permitted in special circumstances, such as a change of gender. Decisions on special circumstances for the issuing of a new degree certificate are taken by the Vice-Chancellor. If the holder of the certificate wishes to have a new certificate issued, he or she shall submit a written application, addressed to the Vice-Chancellor and sent to the Degree Office. The application shall include the special circumstances that give reason for a new certificate to be issued. A copy of the person's current population registration certificate (*personbevis*) and a copy of the degree certificate must be appended to the application.

When a new degree certificate is issued on the grounds of special circumstances, the new certificate shall be issued with the original date.

Degree certificates issued in accordance with the ordinances from 2007 are in Swedish/English.

1.1.2 Content

The general rule is that only completed courses may be included in a degree. In some cases, it may be determined that a part of a course can be included in a degree. This applies only when the module or particular course component is a clearly delimited part of the course and that the learning outcomes for that part are clearly identifiable and assessable, for instance in case of a module that is part of a major course but that can also be studied as a freestanding course.

Courses with the same content (overlapping) may be included in a degree up to the total number of credits remaining after deductions for the shared content.

A programme that leads to a general first cycle degree comprising 180 credits or less may not include compulsory second cycle courses.

A first cycle degree may include elective courses from the second cycle. For more information, see the relevant degree, point 2.1.2.

A second cycle degree may include first cycle courses. For more information, see the relevant degree, points 3.1.1 and 3.1.2.

Courses that are included in a first cycle degree that forms part of the admission requirements for a second cycle programme may not be included in the second cycle degree. Courses included in a professional degree that can also be included in a second cycle general degree are exempted, but not if they have been included in a first cycle general degree. If the first cycle degree was issued in accordance with old regulations and comprises more credits than the minimum required, an individual assessment is to be carried out of what may be included in a second cycle degree.

The degree or course certificate is to indicate courses passed, number of credits, grades, date of grading, date of issue and, where appropriate, prior learning or experience that has been accredited as part of the degree.

The date of the award of the degree is the same as the date of issue.

1.1.3 Multiple degrees

A student who has obtained a professional degree and then takes further courses to qualify for a general degree is to receive the new degree with a reference included to the old degree.

A student who fulfils the requirements for both a professional degree and a general degree with the same course requirements can be issued with two degree certificates on request.

A student who fulfils the requirements for a general degree in more than one main field with the same or partially overlapping course requirements can be issued with two or more degree certificates on request.

A student who has taken additional courses which lead to a new degree title or specialisation can be issued two or more degree certificates in the same main field on request.

1.1.4 Credit transfer

Transfer of credits from previous studies/professional experience/study abroad is to be reported on the degree certificate in accordance with the decision on credit transfer. Regulations for credit transfer are available on the University website.

1.1.5 Study abroad

If studies conducted abroad are to be included in a degree, the original certificate(s) must be produced when applying for the degree. These are to state clearly where and when the studies were conducted, their scope, level, the grades awarded and the grading scale used. If the documents are not in English they must be translated into Swedish or English by an authorised translator. Exemptions are made from this if the credits have already been transferred in accordance with point 1.1.4.

Credits from exchange studies are transferred by the relevant School in accordance with point 1.1.4.

1.1.6 Diploma supplements

A diploma supplement (DS) is only issued for degrees completed after 1 January 2003.

1.1.7 Rejections and appeals

Instructions on how to appeal are to be appended to decisions on rejections.

Appeals must be made in writing. They are to be addressed to the Higher Education Appeals Board (Överklagandenämnden för högskolan) but sent to Kristianstad University, Registrar, 291 88 Kristianstad within three weeks of receipt of the decision by the student. In addition, the student must state what decision he or she is appealing against and what change he or she is requesting.

1.2 Transitional rules for degrees

In accordance with HEO Entry into effect and transitional provisions (2006:1053, only points concerning degrees are included here)

SFS 2006:1053

4. The earlier provisions are to apply to qualifications awarded after the end of June 2007, if all studies for the award of the qualification were completed in their entirety before that date.

5. Those who started a course or study programme leading to a qualification pursuant to the earlier provisions in Annex 2 (The System of Qualifications) before 1 July 2007 and those admitted to such a programme before that date but allowed to defer the programme until after that date are entitled to complete their studies and obtain a qualification pursuant to the earlier provisions, though not later than the end of June 2015.

6. One credit awarded prior to 1 July 2007 to indicate the extent of undergraduate or postgraduate studies is the equivalent of one and a half credits pursuant to the new provisions.

7. The extent of a qualification that may pursuant to items 4 & 5 be awarded before the end of June 2007 as laid down in Annex 2 (Qualification Ordinance) shall be indicated in credits according to the earlier provisions. The diploma issued for a qualification referred to in item 5 shall also indicate the corresponding extent of the qualification in higher education credits according to the new provisions.

9. If previous studies or a first cycle qualification are required for the award of a second cycle qualification pursuant to the new provisions, those who have corresponding studies or a corresponding qualification from undergraduate programmes will also fulfil the requirements for the qualification.

10. If a specific number of credits or a qualification from previous first or second cycle courses and study programmes are required for admission to second or third cycle courses and study programmes, those with corresponding credits or qualifications from undergraduate programmes will also be eligible.

13. It follows from item 4 of the transitional provisions in the Act (2006:173) on Amendment of the Higher Education Act (1992:1434) that decisions on entitlement to award qualifications made by the Government or the Swedish National Agency for Higher Education pursuant to earlier provisions continue to apply.

16. The provision in the first paragraph of Section 10 of Chapter 6 stipulating that the certificate is to state the cycle in which a qualification is awarded is not to apply with regard to qualifications awarded pursuant to earlier provisions.

SFS 2007:129

4. Those who commenced courses and study programmes leading to the award of a teaching qualification pursuant to the earlier provisions before 1 July 2007 and those admitted to such a programme before that date but allowed to defer commencement of the programme until later are entitled to complete their studies and obtain a teaching qualification pursuant to the older provisions, although until no later than the end of June 2020. (SFS 2013:825).

SFS 2010:541

Those who began a teacher education programme or a programme leading to the award of a Postgraduate Diploma in Special Needs Training before 1 July 2011 according to the previous regulations and those previously admitted to such a programme who had been granted deferment of commencement of their studies until a later date are entitled to complete their studies for the award of a qualification according to the previous regulations until the end of June 2018 where Postgraduate Diploma in Special Needs Training are concerned or up to and including the end of June 2020 where teacher education programmes are concerned. (SFS 2013:825).

SFS 2013:1118

Those who prior to 1 February 2014 have begun a programme leading to the award of a Bachelor of Arts in Pre-School Education, a Higher Education Diploma in Vocational Education or a Bachelor/Master of Arts/Science in Primary Education, in Secondary Education or in Upper Secondary Education pursuant to the earlier provisions and those who have been admitted to a programme of this kind but granted deferment of their studies until some later date are entitled to complete the programme for the award of a qualification pursuant to the earlier provisions, although no later than by the end of June 2021.

Local regulations

For those who have studied under both new and old regulations, the degree project must have been started after 1 July 2007 in order for a degree to be issued under the new regulations; the other degree requirements must also have been fulfilled.

For degrees under the old regulations, the *Examensordning lokala föreskrifter* (Local degree regulations) applies (reg. no 711/311-01, amended 26 March 2007).

2 First cycle degrees

2.1 General degrees and diplomas in the first cycle

2.1.1 Higher education diplomas

Pursuant to the Higher Education Ordinance Qualifications Ordinance (Annex 2)

Scope

A higher education diploma is awarded after the student has completed the courses required to gain 120 credits with a defined specialisation determined by each higher education institution itself.

Independent project (degree project)

A requirement for the award of a higher education diploma is completion by the student of an independent project (degree project) in the main field of study.

Miscellaneous

Specific requirements determined by each higher education institution itself within the parameters of the requirements laid down in this qualification descriptor shall also apply for a higher education diploma with a defined specialisation.

Local regulations

Higher education diplomas are issued in the main fields and specialisations established.

Main fields and specialisations for a higher education diploma are decided by the Health and Society Programmes Board or the Education and Environment Programmes Board.

The requirements specified in the relevant programme syllabus or equivalent shall apply to specialisations in accordance with the above.

A higher education diploma is to be comprised of 60 credits including an independent project of at least 7.5 credits in the main field of study.

2.1.2 Bachelor's degrees

Pursuant to the Higher Education Ordinance Qualifications Ordinance (Annex 2)

Scope

A Degree of Bachelor of Arts/Science is awarded after the student has completed the courses required to gain 180 credits in a defined specialisation determined by each higher education institution itself, of which 90 credits are for progressively specialised study in the principal field (main field of study) of the programme.

Independent project (degree project)

A requirement for the award of a degree of Bachelor of Arts/Science is completion by the student of an independent project (degree project) for at least 15 credits in the main field of study.

Miscellaneous

Specific requirements determined by each higher education institution itself within the parameters of the requirements laid down in this qualification descriptor shall also apply for a degree of Bachelor of Arts/Science with a defined specialisation.

Local regulations

The main field for a Bachelor's degree is decided by the Health and Society Programmes Board or the Education and Environment Programmes Board.

In a Bachelor's degree, at least 30 credits are to comprise courses outside the main field.

A maximum of 30 credits from the second cycle may be included in a Bachelor's degree.

Bachelor of Science in Business and Economics

The requirements for a Bachelor of Science in Business and Economics are:

90 credits in business administration

30 credits in another business or economics subject

15 credits in commercial law

15 credits in statistics/methodology

30 credits in elective courses

2.2 First cycle professional degrees

Local regulations

Learning outcomes over and above those listed in the Qualifications Ordinance appended to the Higher Education Ordinance and requirements of specific courses set for certain professional degrees are decided by the Health and Society Programmes Board or the Education and Environment Programmes Board.

3. Second cycle degrees

3.1 General degrees in the second cycle

3.1.1 One-year Master's degrees (60 credits)

Pursuant to the Higher Education Ordinance Qualifications Ordinance (Annex 2)

Scope

A degree of Master of Arts/Science (60 credits) is awarded after the student has completed the courses required to gain 60 credits with a defined specialisation determined by each higher education institution itself, of which at least 30 credits are for specialised study in the principal field (main field of study) of the study programme. In addition, the prior award of a Bachelor's degree, professional or vocational qualification of at least 180 credits or a corresponding qualification from abroad is required.

The requirement of the prior award of a qualification may be waived for a student admitted to the programme without the basic entry requirement in the form of a qualification. This does not, however, apply if a waiver was granted during admission pursuant to HEO Chapter 7, Section 28, second paragraph, on the grounds that the qualification had not yet been issued.

Independent project (degree project)

A requirement for the award of a degree of Master of Arts/Science (60 credits) is completion by the student of an independent project (degree project) for at least 15 credits in the main field of study.

Miscellaneous

Specific requirements determined by each higher education institution itself within the parameters of the requirements laid down in this qualification descriptor shall also apply for a degree of Master of Arts/Science (60 credits) with a defined specialisation.

Local regulations

The main field for a one-year Master's degree is decided by the Health and Society Programmes Board or the Education and Environment Programmes Board.

In a one-year Master's degree, at least 45 credits are to be in the second cycle, of which at least 30 credits, including an independent project of 15 credits, are to be from courses in the main field.

3.1.2 Master's degrees (120 credits)

Pursuant to the Higher Education Ordinance Qualifications Ordinance (Annex 2)

Scope

A degree of Master of Arts/Science (120 credits) is awarded after the student has completed the courses required to gain 120 credits with a defined specialisation determined by each higher education institution itself, of which at least 60 credits are for specialised study in the principal field (main field of study) of the study programme. In addition, the prior award of a Bachelor's degree, professional or vocational qualification of at least 180 credits or a corresponding qualification from abroad is required.

The requirement of the prior award of a qualification may be waived for a student admitted to the programme without the basic entry requirement in the form of a qualification. This does not, however, apply if a waiver was granted during admission pursuant to HEO Chapter 7, Section 28, second paragraph, on the grounds that the qualification had not yet been issued.

Independent project (degree project)

A requirement for the award of a degree of Master of Arts/Science (120 credits) is completion by the student of an independent project (degree project) for at least 30 credits in the main field of study. The degree project may comprise fewer than 30 credits, however no fewer than 15 credits, if the student has already completed an independent project in the second cycle for at least 15 credits in the main field of study or the equivalent from a programme of study outside Sweden.

Miscellaneous

Specific requirements determined by the each higher education institution itself within the parameters of the requirements laid down in this qualification descriptor shall also apply for a degree of Master of Arts/Science (120 credits) with a defined specialisation.

Local regulations

The main field for a Master's degree (120 credits) is decided by the Health and Society Programmes Board or the Education and Environment Programmes Board within the subjects in which Kristianstad University is authorised to issue Master's degrees.

In a Master's degree (120 credits), at least 90 credits are to be in the second cycle, of which at least 60 credits, including an independent project of 30 credits or two projects of 15 credits each, are to be from courses in the main field.

3.2 Second cycle professional degrees

Local regulations

Learning outcomes over and above those listed in the Qualifications Ordinance appended to the Higher Education Ordinance and requirements of specific courses set for certain professional degrees are decided by the Health and Society Programmes Board or the Education and Environment Programmes Board.