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Local degree regulations

Kristianstad University

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1 Degree certificates

1.1 Higher Education Ordinance (HEO) regulations

Pursuant to HEO Chapter 6 Section 9, a student who fulfils the requirements for a degree shall, upon request, be provided with a certificate by the higher education institution.

Pursuant to HEO Chapter 6, Section 10, the higher education institution shall indicate on the certificate:

1. the title of the degree,
2. the cycle in which it was awarded,
3. whether the degree is part of a joint degree as provided in Section 17 of Chapter 1 of the Higher Education Act (1992:1434),
4. the first and second cycle courses included in the degree, and
5. the higher education institution at which the courses listed in accordance with point 4 or the equivalent in a third cycle programmes have been completed.

A translation of the title of the qualification into one or more languages may be included on the certificate.

Pursuant to HEO Chapter 6 Section 10a, a certificate shall be accompanied by a diploma supplement describing the study programme and its place in the educational system and, in the case of a Higher Education Diploma in Vocational Education a supplement indicating the vocational knowledge used to satisfy the specific entry requirements pursuant to HEO Section 4 of the Ordinance regarding admission to a programme leading to the Higher Education Diploma in Vocational Education (2010:2021), as well as the regulations issued that relate to that section. The Swedish Council for Higher Education may issue more detailed regulations of the contents of a diploma supplement.

Pursuant to HEO Chapter 6 Section 11, if a certificate is awarded for a study programme undertaken at more than one higher education institution, it shall be awarded by the institution at which the programme was completed by the student. This does not apply, however, if the higher education institutions involved have reached some other agreement or the higher education institutions shall jointly issue a joint degree pursuant to Chapter 1, Section 17 of the Higher Education Act (SFS 1992:1434).

1.1.1 Joint degrees

Pursuant to HEO Chapter 6 Section 11a, a higher education institution may take part in educational cooperation in accordance with Chapter 1 Section 17 second paragraph of the Higher Education Act only if this cooperation is based on a written agreement. An agreement of this kind may only be entered into by a higher education institution listed in the annex to the Higher Education Act with

1. another higher education institution subject to the Higher Education Act,
2. an independent course provider entitled to award a degree pursuant to the Act Concerning Authority to Award Certain Qualifications (1993:792), or
3. a higher education institution outside Sweden that is not a natural individual.

Pursuant to HEO Chapter 6 Section 11b, a higher education institution referred to in Section 11a may enter into an agreement as provided in the same paragraph only if the conditions stipulated in the second and third paragraph below are fulfilled. In the agreement the higher education institution shall ensure that:

1. every component of the programme is arranged by one of the higher education institutions that is party to the educational cooperation, and
2. the components of the programme arranged by an institution other than the higher education institution itself shall also be based on an academic or artistic foundation and on proven experience and shall be organised so that the programme maintains a high standard.

The agreement shall indicate clearly

1. which component of the programme the higher education institution is to organise,
2. which component of the programme a different higher education institution is to organise,
3. to which higher education institution or institutions organising components of the programme an applicant to the programme is to be admitted,
4. that the higher education institution may admit applicants only to the component of the programme arranged by the higher education institution,
5. when a student who has been admitted to a component of the programme by another higher education institution shall be considered to be a student pursuant to Section 11c,
6. that the component of the programme that a student has successfully completed at a different higher education institution shall be able to be credited to the programme at a higher education institution, without the need of any separate review,
7. the degree that the programme can lead to at each of the higher education institutions, and
8. other conditions required for the implementation of the programme.

Pursuant to HEO Chapter 6, Section 11c, a student who has been admitted at another higher education institution to a component of the programme subject to an agreement of the kind stipulated in Section 11a shall be considered to be a student admitted to a higher education institution party to such an agreement when he or she is pursuing studies within the framework of the programme at that higher education institution. This applies only if

1. the other higher education institution organises the component of the programme to which it has admitted the student, and
2. the agreement does not stipulate that the student shall also be admitted by the higher education institution.

Pursuant to HEO Chapter 6 Section 11d, credits for a component of a programme subject to an agreement of the kind provided in Section 11a successfully completed by a student at another higher education institution shall be transferred to a programme at a higher education institution that is party to the agreement without a separate review.

Pursuant to HEO Chapter 6, Section 11e, a higher education institution referred to in Section 11a may award a joint degree only if

1. the student has completed a programme that is subject to an agreement cited in the same section and also fulfilled the requirements for a degree at the higher education institution and at least one other higher education institution that has organised a component of the programme,
2. each higher education institution awarding a degree included in the joint degree may award the degree awarded by that higher education institution,

3. each degree included in the joint degree and which is awarded by a higher education institution subject to the Higher Education Act (1992:1434) or by an independent course provider is the same degree as the one of the higher education institution, and
4. every degree included in the joint degree awarded by a higher education institution abroad belongs to the same cycle as the one at the higher education institution.

Pursuant to HEO Chapter 6 Section 11f, when a higher education institution as provided in Section 11a awards a joint degree together with another higher education institution, it may use the same document for the degree certificate as the other higher education institution.

Appeals may be made to the Higher Education Appeals Board against a decision on rejection of a student's request to be issued with a degree certificate or a course certificate (HEO Chapter 12, Section 2).

1.2. Local regulations

1.2.1 General provisions

All students must apply to a degree certificate as directed by the University.

Degree certificates are issued within two months of receipt of a complete application. If the application is incomplete or there are special circumstances, processing may take longer.

Degree certificates issued by the University will not be altered unless an error has been made by the University.

The production of a new degree certificate with a different name or date of birth is permitted in special circumstances, such as a change of gender. Decisions regarding special circumstances for the issuing of a new degree certificate are taken by the Vice-Chancellor. If the holder of the certificate wishes to have a new certificate issued, he or she shall submit a written application, addressed to the Vice Chancellor and sent to the Degree Office. The application shall include the special circumstances that give reason for a new certificate to be issued. A copy of the person's current population registration certificate (*personbevis*) and a copy of the degree certificate must be appended to the application.

When a new degree certificate is issued on the grounds of special circumstances, the new certificate shall be issued with today's date and with a reference to the previously issued degree certificate.

Degree certificates issued in accordance with the ordinances from 2007 are both in Swedish and English.

1.2.2 Content

The general rule is that only completed courses may be included in a degree. In some cases, it may be determined that a part of a course can be included in a degree. This applies only when the module or particular course component is a clearly delimited part of the course and that the learning outcomes for that part are clearly identifiable and assessable, for instance in case of a module that is part of a larger course but that can also be studied as an equivalent freestanding course.

Courses with the same content (overlapping) may be included in a degree up to the total number of credits remaining after deductions for the shared content.

A first cycle degree should mainly include first cycle courses but may also include second cycle and third cycle course where this is considered appropriate.

A programme that leads to a general first cycle degree with 180 credits or less may not include required second cycle courses.

Courses that are included in a first cycle degree that forms part of the admission requirements for a second cycle programme may not be included in the second cycle degree. Courses included in a professional qualification that can also be included in a second cycle general qualification are exempted, but not if they have been included in a first cycle general qualification. If the first cycle degree was issued in accordance with old regulations and comprises more credits than the minimum required, an individual assessment is to be carried out of what may be included in a second cycle degree.

The degree or course certificate is to indicate courses and/or component courses passed, number of credits, grades, date of grading, date of issue and, where appropriate, prior education or experience that has been credited as part of the degree.

The date of the award of the degree is the same as the date of issue.

1.2.3 Multiple degrees

A student who fulfils the requirements for both a professional qualification and a general qualification with the same course requirements can be awarded two degree certificates, upon request.

A student who fulfils the requirements for a general qualification in more than one main field with the same or partially overlapping course requirements can be awarded two or more degree certificates upon request.

A student can receive several degree certificates issued in the same main field of study if he or she has taken additional courses which lead to a new degree title or specialisation.

1.2.4 Transfer of credits

Transfer of credits from a different programme/professional experience/study abroad is to be reported on the degree certificate in accordance with the decision on credit transfer. Regulations for credit transfer are available on the University website.

1.2.5 Studies abroad

If studies conducted abroad are to be included in a degree, the original certificate(s) must be produced when applying for the degree. These must state clearly where and when the studies were conducted, their scope, level, the grades awarded and the grading scale used. If the documents are not in English, they must be translated into Swedish or English by an authorised translator. Exceptions are made from this rule if the credits have already been transferred in accordance with point 1.2.4.

Credits from exchange studies are transferred by the relevant Faculty in accordance with point 1.2.4.

1.2.6 Diploma supplements

A diploma supplement (DS) is issued only for degrees completed after 1 January 2003.

1.2.7 Rejections and appeals

Instructions on how to appeal are to be appended to rejection decisions.

Appeals must be made in writing. They are to be addressed to the Higher Education Appeals Board (Överklagandenämnden för högskolan) but sent to Kristianstad University, Registrator, 291 88 Kristianstad within three weeks of the date of receipt of the decision by the student. In addition, the student must state what decision he or she is appealing against and what change he or she is requesting.

1.3 Transitional rules for degrees

Kristianstad University complies with provisions regarding HEO's entry into force and transitional provisions (1993:100)

1.3.1 Local regulations

A student at Kristianstad University who began a programme prior to 1 July 2007 under the older provisions is entitled to have the degree issued according to the older provisions, provided the programme has been completed no later than 30 June 2015. This means that an application for a degree may be submitted after the date indicated in the relevant transitional provision, by decision of the chief administrative officer, reg. no 2014-1121-185.

For those who have studied under both new and old regulations, the degree project must have been started after 1 July 2007 for a degree to be issued under the new regulations; the other degree requirements must also have been fulfilled.

Title qualifications for older teacher qualifications with commencement of studies between the autumn term of 2001 and the spring term of 2011, pursuant to Vice Chancellor's decision No 090/11.

For degrees under the old regulations, the *Examensordning lokala föreskrifter* (Local degree regulations) applies (reg. no 711/311-01, amended 26 March 2007).

2 First-cycle qualifications

2.1 General qualifications in the first cycle

2.1.1 Higher Education Diploma

According to the Higher Education Ordinance, Annex 2 System of Qualifications

Scope

A higher education diploma is awarded after the student has completed the courses required to gain 120 credits with a defined specialisation determined by each higher education institution itself.

Independent project (degree project)

A requirement for the award of a higher education diploma is completion by the student of an independent project (degree project) in the main field of study.

Miscellaneous

Specific requirements determined by each higher education institution itself within the parameters of the requirements provided in this qualification descriptor shall also apply to a higher education diploma with a defined specialisation.

Local regulations

Higher education diplomas are issued in the main fields and specialisations established.

Main fields and specialisations for a higher education diploma are decided by the faculty boards.

The requirements specified in the relevant programme syllabus or equivalent shall apply to specialisations in accordance with the above.

A higher education diploma is to be comprised of 60 credits including an independent project of at least 7.5 credits in the main field of study.

2.1.2 Degree of Bachelor

According to the Higher Education Ordinance, Annex 2 System of Qualifications

Scope

A Degree of Bachelor is awarded after the student has completed the courses required to gain 180 credits in a defined specialisation determined by each higher education institution itself, of which 90 credits are for progressively specialised study in the principal field (main field of study) of the programme.

Independent project (degree project)

A requirement for the award of a Bachelor's degree is the completion by the student of an independent project (degree project) for at least 15 credits in the main field of study.

Miscellaneous

Specific requirements determined by each higher education institution itself within the parameters of the requirements provided in this qualification descriptor shall also apply to a Bachelor's degree with a defined specialisation.

Local regulations

The main fields for a Bachelor's degree are decided by the faculty boards.

Bachelor of Science in Business and Economics

The requirements for a Bachelor of Science in Business and Economics are:

90 credits in business administration

30 credits in another business or economics subject

15 credits in commercial law

15 credits in statistics/methodology

30 credits in elective courses

2.2 First-cycle professional qualifications

Local regulations

Learning outcomes over and above those listed in the Qualifications Ordinance appended to the Higher Education Ordinance and requirements of specific courses set for certain professional qualifications are decided by the faculty board (see the applicable syllabus)

3 Second-cycle qualifications

3.1 General qualifications in the second cycle

3.1.1 Degree of Master (60 credits)

According to the Higher Education Ordinance, Annex 2 System of Qualifications

Scope

A Degree of Master (60 credits) is awarded after the student has completed the courses required to gain 60 credits with a defined specialisation determined by each higher education institution itself, of which at least 30 credits are for specialised study in the principal field (main field of study) of the study programme. In addition, the prior award of a Bachelor's degree, Bachelor of Fine Arts or Professional Qualification of at least 180 credits or a corresponding qualification from abroad is required.

The requirement of the prior award of a qualification may be waived for a student admitted to the programme without the basic entry requirement in the form of a qualification. This does not, however, apply if a waiver was granted during admission pursuant to HEO Chapter 7, Section 28, second paragraph, on the grounds that the qualification had not yet been issued.

Independent project (degree project)

A requirement for the award of a degree of Master's degree (60 credits) is completion by the student of an independent project (degree project) for at least 15 credits in the main field of study.

Miscellaneous

Specific requirements determined by each higher education institution itself within the parameters of the requirements provided in this qualification descriptor shall also apply to a Master's degree (60 credits) with a defined specialisation.

Local regulations

The main field for a one-year Master's degree is decided by the faculty boards.

In a one-year Master's degree, at least 45 credits are to be in the second cycle, of which at least 30 credits, including an independent project of 15 credits, are to be from courses in the main field.

3.1.2 Degree of Master (120 credits)

According to the Higher Education Ordinance, Annex 2 System of Qualifications

Scope

A Degree of Master (120 credits) is awarded after the student has completed the courses required to gain 120 credits with a defined specialisation determined by each higher education institution itself, of which at least 60 credits are for specialised study in the principal field (main field of study) of the study programme. In addition, the prior award of a Bachelor's degree, Bachelor of Fine Arts degree, or Professional qualification of at least 180 credits or a corresponding qualification from abroad is required.

The requirement of the prior award of a qualification may be waived for a student admitted to the programme without the basic entry requirement in the form of a qualification. This does not, however, apply if a waiver was granted during admission pursuant to HEO Chapter 7, Section 28, second paragraph, on the grounds that the qualification had not yet been issued.

Independent project (degree project)

A requirement for the award of a degree of Master's degree (120 credits) is completion by the student as part of course requirements of an independent project (degree project) for at least 30 credits in the main field of study. The degree project may comprise fewer than 30 credits, however no fewer than 15 credits, provided that the student has already completed an independent project in the second cycle for at least 15 credits in the main field of study or the equivalent from a programme of study outside Sweden.

Miscellaneous

Specific requirements determined by each higher education institution itself within the parameters of the requirements provided in this qualification descriptor shall also apply to a Master's degree (120 credits) with a defined specialisation.

Local regulations

The main field for a Master's degree (120 credits) is decided by the faculty boards for the subjects in which Kristianstad University is authorised to issue Master's degrees.

In a Master's degree (120 credits), at least 90 credits are to be in the second cycle, of which at least 60 credits, including an independent project of 30 credits or two projects of 15 credits each, are to be from courses in the main field.

3.2 Second-cycle professional qualifications

Local regulations

Learning outcomes over and above those listed in the Qualifications Ordinance appended to the Higher Education Ordinance and requirements of specific courses set for certain professional qualifications are decided by the faculty boards (see the applicable syllabus).

4 Third-cycle qualifications

4.1 General qualifications in the third cycle

4.1.1 Degree of Licentiate (120 credits)

According to the Higher Education Ordinance, Annex 2 System of Qualifications

Scope

A Degree of Licentiate is awarded either when the doctoral student has completed a third-cycle programme of at least 120 credits, or when the doctoral student has completed at least 120 credits of a programme intended to result in a PhD, provided the higher education institution decides that this kind of licentiate degrees can be awarded.

Academic paper

To obtain a Degree of Licentiate the doctoral student must successfully complete an approved academic paper of at least 60 credits.

Miscellaneous

A Degree of Licentiate also requires the completion of the specific requirements set out in the general syllabus for the third-cycle programme in the field of study for which the doctoral student has been accepted, and which each higher education institution itself decides within the parameters of the requirements provided in this qualification descriptor.

Diplomas are awarded at a university celebration day to those who have earned the Degree of Licentiate.

4.1.2 Degree of Doctor (240 credits)

According to the Higher Education Ordinance, Annex 2 System of Qualifications

Scope

A Degree of Doctor is awarded after a doctoral student has completed a programme of 240 credits in a third cycle field of study.

Academic paper (doctoral thesis)

A Degree of Doctor requires a doctoral student to successfully complete an approved academic paper (doctoral thesis) of at least 120 credits.

Miscellaneous

A Degree of Doctor also requires completion of the specific requirements set out in the general syllabus for the third-cycle programme in the field of study for which the doctoral student has been accepted, and which each higher education institution itself decides within the parameters of the requirements provided in this qualification descriptor.

Diplomas are awarded at a university celebration day to those who have successfully defended their thesis.

4.2 Designations

The following designations are used for third cycle qualifications at Kristianstad University:

Filosofie doktorsexamen

Degree of Doctor of Philosophy

Filosofie licentiatexamen

Degree of Licentiate of Philosophy

4.3 Qualification

After a completed programme with the grade of APPROVED, a Degree of Doctor / Degree of Licentiate in the third cycle subject area will be awarded.

4.4 List of third cycle subject areas

Name of subject areas

Educational Practices

Caring Science